

One-Day Programme on

EFFECTIVE MENTORING FOR HUMAN RESOURCE DEVELOPMENT

Jointly conducted by **NMA & Shrica Excellence Ensemble**

On **21st July, 2011** at **NMA House, Noida**

Dear Sir/Madam,

We are pleased to announce that **Noida Management Association** and **Shrica Excellence Ensemble** Will Jointly Hold One-Day Programme on **EFFECTIVE MENTORING FOR HUMAN RESOURCE DEVELOPMENT** on **21.07.2011(Thursday)** At **NMA House, C- 20/6A, Sector 62 Noida**. The programme is intended for senior and middle level executives, under whom the whole lot of employees responsible for implementation of the projects in hand, in all work domains are reporting. It is a high level programme for developing competency through mentoring of companies senior executives for achieving greater heights of excellence

RATIONALE:

Mentoring has emerged as one of the potent interventions for developing subordinates. Organizations in all sectors are adopting mentoring practices for their employees particularly, for newly inducted Engineers and Management trainees and it is becoming more popular, but this approach is beneficial to all levels of people.

Mentoring is very useful in business families where the senior person can use a systematic approach for faster growth and development of the junior person. Although mentoring has been adopted by a number of large organizations, this technique is especially useful for MSME's and NGOs and benefits both the mentee and mentors within the organization. It has been found to be an effective tool for enhancing employee retention and engagement and continued development with growth.

PROGRAMME OBJECTIVE

After attending this programme, the manager will be able to enhance the willingness and abilities of the subordinate or other mentee by mentoring in an effective manner.

BROAD COVERAGE

Mentoring – origin, definitions, advantages, the conceptual framework.

Setting high expectations – the foundation of mentoring, Manager as a Pygmalion.Process of Mentoring.

Mentoring skills – interpersonal relationships, in mentoring, giving and receiving feedback.

PROGRAMME METHODOLOGY

A variety of learning interventions such as presentation, instrumentation, cases and structured exercises will be used for optimizing the learning.

A book (270 pages) authored by **Shri Parth Sarathi**, former GM, HRDI, BHEL will also be provided to the participants.

FACULTY

Shri Parth Sarathi, who has trained over 1200 Mentors, is the care faculty for the programme. He has over 39 years of experience mentoring and managerial including 30 years in Human Resource Management, Human Resource Development, Organization Development and is an International Trainer of repute. As an adviser with Cenpeid, he is also offering his services to many other organizations.

PROGRAMME DURATION -

DATE : **21st July, 2011**

TIME : **10 AM TO 5 PM**

VENUE : **NMA House, Noida Management Association**
C-20/6A, Institutional Area, Sector 62, Noida
(Opp. JSS Academy of Technical Education)
Phone no.:0120-2401305, 6494413, 4121596

PROGRAMME FEE*: **Non NMA Member - Rs.3000/-per participant**

NMA member - Rs.2500/- per participant

Note: - Discount of 10% will be given to the organisations who nominate minimum 3 or above participants. Programme Fee includes Training kit, Tea & Lunch.

NOMINATIONS -

Nomination fee should be sent along with the programme fee through **bank draft/local cheque** drawn in **favour of Noida Management Association**. The **last date** for receipt of nominations is **15th July, 2011**.

For any further clarification bookings please contact the NMA secretariat on above phone numbers.

Thanking you,

Yours faith fully,

R.K. CHANDRA

SOMA BASU

Chairman

Manager-Training

Programme Committee

Shrica Excellence Ensemble

Noida Management Association

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